

# Instructions on how to submit your manuscript via CMT

### 1. Creating a User Account on CMT

- a) Visit the CMT website: <u>https://cmt3.research.microsoft.com</u>
- b) Click the Register link to create a new user account.
- c) Fill up your account information (Login information, Personal Information and External Profile Information; the items with \* are mandatory). Read *the Microsoft CMT's Author's Statement, Terms of Use,* and *Privacy & Cookies.* Check the box for the agreement if you agree to the terms and conditions. Then, click the Register button placed at the bottom of the page.

Microsoft CMT							
Email *							
Email							
Password *							
Password							
Log In							
Forgot your password? New to CMT? Register							
Complete an the App Store							

## Register

#### Welcome to CMT !

Your account has been registered, please verify it by clicking the activation link that has been sent to this email address

- d) CMT will send you an e-mail, the title of which is Account Verification. Verify your registration by using the activation link given in the e-mail. The e-mail will be sent from email@msr-cmt.org.
- e) Login to CMT with the newly created account.



### 2. Submitting your full paper to IHMTC-2023

a) When you log in to CMT, you will see the console as shown below:

C	Conferences							
Co	Conference List							
	My Conferences (1)	All Conferences	type to filter					

c) Type IHMTC. Clicking the conference name will bring you to the Author Console for IHMTC-2023 as shown below.

Conferences								
Conference List								
My Conferences (0)	My Conferences (0) All Conferences							
Name Start Date Location External URL								
27th National and 5th International ISHMT-ASTFE Heat and Mass Transfer Conference				12/14/2023	Patna, Bihar, India	https://ihmtc2023.iitp.ac.in/		

 d) Submit a new contribution by clicking "Create new submission" as shown below. Choose the option IHMTC2023 A from the dropdown.

Author Console							
Please click here to view Welcome t	Message & Instructions.			0 - 0 of 0 «« «	1 » »» S	how: 25 50 100	All Clear All Filters
IHMTC2023 A	Title		Track				
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e) Enter the relevant paper information and upload the full paper pdf step by step:

## -TITLE and ABSTRACT

Track: IHMTC2023 A		
TITLE AND ABSTRACT		
* Title	Title	
* Abstract		
	2000 characters left	



#### -AUTHORS

Your name and details will automatically appear here.

You can find collaborators by using the search box if they are already registered in CMT.

Otherwise, enter their e-mail addresses followed by others details for inclusion.



Enter email to add new author.

It is **mandatory** to add all authors here if you want to see their names in the final proceedings. Please **ensure** that the order in which the names appear matches with the order mentioned in the manuscript file.

### -SUBJECT AREAS

Select your preferred Scientific Topic from the list.

Please select one Primary and one Secondary topic each.

SUBJEC	SUBJECT AREAS *						
You may s	elect up to	1 secondary subject areas.					
Primary	Seconda	ry	PrimarySe	conda	ry		
		Aerodynamics and propulsion			Multiphase flow and heat transfer		
		Combustion and automotive applications			Nanoscale thermal transport		
		Complex fluid flow and heat transfer			Nuclear heat transfer		
		Energy devices and systems			Numerical methods for heat and fluid flow		
		Fire Technology and Safety			Phase change materials		
		Fluid flow and heat transfer in microscale geometries			Refrigeration and air-conditioning		
		Heat and make transfer equinment			Space heat transfer		

### -FILES

You can upload a single file. The maximum file size is 10 MB. We accept pdf formats.

FILES

ou can upload from 1 to 1 files. Maximum file size is 10 Mb. We accept pdf formats.							
	Drop files here						
	-or-						
	Upload from Computer						



### -ADDITIONAL QUESTIONS

ADDITIONAL QUESTIONS

#### 1. Presenter Name \*

Please enter the name of the presenting author as it appears in the manuscript.



#### 2. Consent \*

By submitting this paper, you agree that all authors are aware of and consent to this submission.

I agree

#### 3. Plagiarism consent \*

You agree that the maximum text similarity in the paper (including references) is less than 20 %.

I agree

- f) Submit your full paper when you are ready!
- g) "Edit Conflicts of Interest" subsequently appears. This process is **not mandatory** for completing the submission, but will help to facilitate the review process. The console shows you
  - -a co-author

-is/was a colleague (In the last 2 years)

-is/was a collaborator (in the last 2 years)

- -or I, is/was a Primary Thesis Advisor at anytime
- -is a Relative or a friend

First Name	Last Name	Organization	Selected Conflicts	Conflicts	
					Edit
Clear	Clear	Clear	Clear		
			,		Edit 🔻
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			is/was a collabor	rator (in last 2 years)	
	🗌 or I, is / was a Prima			rimary Thesis Advisor	at anytime
			is a Relative or a	friend	



- h) CMT will send you a confirmation email entitled "27<sup>th</sup> National and 5<sup>th</sup> International ISHMT ASTFE Heat and Mass Transfer Conference IHMTC – 2023: Submission (#) has been created."
- i) Open the Author Console and confirm that the contribution appears in the console.

#### Author Console Please click here to view Welcome Message & Instructions.

	e to view Welcome Message & Instructions. / submission•	1 - 1 c	of 1 «« « 1	» »» Show	25 50 100 All Clear All Filters
Paper ID	Title	Track			
			Files	Status	Actions
Clear	Clear	Clear			
	Introduction on how to submit your abstract for IHMTC 2023 via CMT				Submission:
	Show abstract				Edit Submission Edit Conflicts X Delete Submission
20		IHMTC2023 A	Submission files:		Supplementary Material

j) Supplementary material (doc, docx, pdf, mp4, and avi formats only) can now be submitted by clicking on "upload Supplementary Material" from the Author Console. However, the files uploaded here will only be used for review and will not appear in the final proceedings.

#### Author Console

Please click here to view Welcome Message & Instructions.							
Paper ID	Title	Track	Files	Status	Actions		
20	Introduction on how to submit your abstract for IHMTC 2023 via CMT Show abstract	IHMTC2023 A		sion files: of Poroelasticity.pdf	Submission: C Edit Submission C Edit Conflicts X Delete Submission Supplementary Material C Upload Supplementary Material		

Maximum two files can be submitted and each should not excede 20 MB. Upload materials using "Upload from computer" and then click on "Save".

# 

We hope this file was helpful! In case of any further queries regarding the submission, please write an email to <u>amit 2021me21@iitp.ac.in</u>, <u>avinash 2121me24@iitp.ac.in</u>, with "cc" to <u>ihmtc2023@gmail.com</u>.